



**RULES OF THE  
HISTORIC RACING CAR ASSOCIATION**

**as last amended by Notice of Motion at the  
AGM held on 13<sup>th</sup> November 2023**

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# RULES OF THE HISTORIC RACING CAR ASSOCIATION

## 1. INTRODUCTION

- (i) The name of the Association shall be the HISTORIC RACING CAR ASSOCIATION and is hereinafter referred to as the "Association".
- (ii) The objective of the Association is to preserve and promote historic and classic sports and racing cars for participation in nominated events.
- (iii) Unless the content requires otherwise, words in these rules importing the masculine shall include the feminine, and words importing the singular shall include the plural.

## 2. MEMBERSHIP

- (i) The membership year shall commence on the first day of January each year and shall cease on the thirty first day of the following December.
- (ii) The acceptance of new members shall be at the discretion of the Committee.
- (iii) Persons of either sex shall be eligible for membership of the Association.
- (iv) The Association shall consist of the following categories of members hereinafter referred to as competition members and non-competition members. Only competition membership shall entitle a member to points in any championship or challenge, and payment of the annual competition membership subscription shall be deemed as competition registration.
- (v) On acceptance of a new member the Committee shall confirm acceptance in writing, furnish the new member with a copy of the Rules of the Association and request payment of the joining fee, if any, and first year subscription to be submitted to the Treasurer of the Association. If payment is not made within one month from the date of the Committee's confirmation, the acceptance shall be withdrawn, unless sufficient cause be shown to the satisfaction of the Committee.
- (vi) All new members shall sign a registration form accepting membership and agreeing to abide by the Rules of the Association, and each member shall remain subject to the Rules of the Association, including the Technical and Sporting Regulations, until membership ceases.
- (vii) All paid up members shall be entitled to vote at General Meetings of the Association and shall be entitled to stand for election to the Committee of the Association.
- (viii) Any member may resign their membership by providing the Honorary Secretary of the Association with notice in writing to that effect provided that, if notice to resign is given after 30<sup>th</sup> March in any year, that member shall be liable to pay the annual subscription for that year.
- (ix) If at any time the Committee shall be of the opinion that the interests of the Association so require, the Committee may, in writing, invite a member to resign from the Association within a specified time.

In default of the member's resignation a General Meeting shall be convened for the purpose of considering the member's expulsion. The date of such meeting shall be within twenty one clear days after the date specified in the letter as the date before which the member shall have been invited to resign. The member, whose expulsion is sought, shall have notice of such meeting and the grounds on which expulsion is sought. At such meeting the member shall be allowed to make a submission, in person or in writing, with regard to the proposed expulsion. If two thirds of the members present shall vote for the member's expulsion, the member shall cease to be a member of the Association. Voting at such meeting shall be by poll.

- (x) Any person ceasing to be a member shall forfeit all right to, or claim upon, the Association, its property or funds.

### **3. SUBSCRIPTIONS**

- (i) The joining fee, if any, and annual subscription shall be set at the Annual General Meeting for the following membership year and shall be notified to all members.
- (ii) A non-competition member shall become a competition member by payment of the balance of the subscription applicable to a competition member and be deemed a competition member from the date of payment of the balance in the membership year.
- (iii) All annual subscriptions (except as provided in 3 (ii) above) become due on the 1<sup>st</sup> January each year. If a member's subscription is outstanding on 17<sup>th</sup> March, the Committee shall be entitled to send to that member notice in writing that, if the subscription is not paid in full within thirty days, the membership shall be deemed to be terminated. However, at the discretion of the Committee the member may be readmitted on payment of all arrears without payment of any joining fee.
- (iv) No member whose subscription is unpaid shall attend, take part in or vote at any General Meeting.
- (v) No member shall, except for professional services rendered at the request of the Committee, receive any payment from the funds of the Association. Such payments shall be identified in the Annual Treasurer's Report submitted at the Annual General Meeting.

### **4. GENERAL MEETINGS**

- (i) The Annual General Meeting (hereinafter referred to as the "AGM") of the Association shall, save in exceptional circumstances, be held annually prior to the end of each membership year at a date and time to be fixed by the Committee.
- (ii) Notice of the AGM shall be sent in writing to the members not less than twenty one clear days prior to the AGM stating the location, date and time of the meeting and also the business to be transacted including any valid resolutions from the Committee to be considered at the meeting. Clear days exclude the date of the notice and the date of the meeting.
- (iii) The business to be transacted at the AGM shall be:
  - 1. To approve the minutes of the previous AGM and EGMs held since the last AGM
  - 2. To receive a report on the activities of the Association for the membership year to date
  - 3. To receive and approve the Treasurer's report for the year to 31<sup>st</sup> October
  - 4. To elect the Committee for the coming year
  - 5. To consider any resolutions which may be duly submitted to the meeting as hereinafter provided including amendments to the Technical and Sporting Regulations
- (iv) Nominations in writing and resolutions in writing (except for proposed Rule changes – see Rule No. 7) must be forwarded to the Honorary Secretary at least fourteen clear days prior to date of meeting. The Honorary Secretary will circulate members of any such valid resolutions ten clear days prior to the meeting.
- (v) No person whose subscription for the current year is unpaid at the latest date for handing in nominations and resolutions, may either propose any such nominations and resolutions nor shall such person be eligible for election as an officer or member of the Committee of the Association.
- (vi) The election of officers to the Committee shall be individually elected and be from members duly proposed and seconded in writing by members of the Association in accordance with Rule 4 (iv) above.

Where there is only one nominee for a specific office, the nominee duly proposed and seconded in writing, shall be deemed to be elected.

If there is no nominee for a specific office, the members present at the meeting and entitled to vote may nominate, by verbal proposal, duly seconded, a member or more than one member for such office.

Where there is more than one member duly proposed and seconded for an office, the members present and entitled to vote, shall vote on the election in accordance with Rule 4 (vii).

(vii) Any resolution may be passed at General Meetings of the Association by a simple majority of the members present and voting other than those mentioned in these Rules which require a vote of at least two-thirds of the members present and voting. It is at the discretion of the Chairman of the Meeting to decide whether any resolution should be voted on by a show of hands or by poll. Voting shall be by poll if at least one third of the members present and entitled to vote shall so request of the Chairman of the meeting

(viii) A General Meeting, which is not an AGM shall be referred to as an Extraordinary General Meeting (hereinafter referred to as an "EGM"). An EGM can be held at any time at the request of the Committee or by the request of twenty five per cent of the membership of the Association, which said request must be in writing and directed to the Honorary Secretary and must set out the business to be transacted at the EGM. The EGM shall be called by the Committee within fourteen days from receipt of such request and shall be fixed for a date at least twenty one clear days therefrom.

(ix) No business shall be transacted at an EGM other than that business for which the EGM is convened.

(x) The quorum for General Meetings shall be twenty five per cent of the membership of the Association. If a quorum is not present at the expiry of a half-hour after the time for which the meeting is convened, the meeting shall stand adjourned for one week at the same time and place, whereupon those present and entitled to vote shall constitute the meeting.

(xi) At all General Meetings of the Association the Chairman, or in his absence a member selected by the Committee, shall chair the meeting.

(xii) Every member present at a General Meeting shall be entitled to one vote on every resolution and the in the case of equality of votes, the Chairman will have the casting vote.

(xiii) Where a vote by poll is required under these rules, or is called by the Chairman of the meeting, the Chairman shall appoint auditors from within the members present to oversee the count of votes and the Chairman shall declare the result to the meeting based on the auditors count.

## **5. MANAGEMENT OF THE ASSOCIATION**

(i) The management of the affairs of the Association shall be vested in a Committee (hereinafter referred to as "the Committee") elected by the members at the AGM and shall consist of:

Chairman

Vice Chairman

Treasurer and Membership Officer

Class Co-ordinator

Sporting and Technical Regulations Officer

(ii) The Committee shall annually appoint an Honorary Secretary who shall attend Committee Meetings but shall not be entitled to vote at said Committee Meetings.

(iii) At the AGM members of the existing Committee shall retire but shall be eligible for re-election.

(iv) The prescribed number of Committee Members shall not be less than five. The proceedings of the Committee shall not be invalidated in consequence of there being less than the prescribed number of members thereof.

The Committee shall have the power to appoint by co-option any member of the Historic Racing Car Association to fill a vacancy on the Committee or to augment the Committee. A member so co-opted shall hold office until the next Annual General Meeting.

(v) Meetings of the Committee shall be chaired by the Chairman of the Association or, in his absence, the Vice-Chairman shall chair the Meeting. In the absence of both the meeting shall appoint one of its members present thereat to chair the meeting. The quorum for Committee Meetings shall be three members of the Committee present in person or by telephone. Voting on any matter before the Committee shall be by simple majority with the Chairman entitled to a casting vote.

(vi) The Committee shall endeavour to meet once in each calendar month, or as often if it is deemed necessary. Notice of Committee Meetings shall be sent to each Committee Member in writing by the Hon. Secretary.

(vii) The Committee shall have the power to appoint from time to time a member of the Historic Racing Car Association to act as an Archivist who will not be a member of the Committee arising from this appointment.

## **6. APPOINTMENT OF SUB-COMMITTEES**

(i) The Committee may appoint sub-committees as may be deemed necessary or expedient and may depute or refer to the sub-committee such powers and duties as the Committee may determine. Such sub-committees shall report to each Committee Meeting subsequent to appointment until such time as the authority of the sub-committee is revoked by the Committee.

(ii) The Chairperson of each sub-committee shall be appointed by and report to the Committee.

(iii) Any member of the Association may be appointed to a sub-committee by the Committee.

(iv) The terms of reference and quorum for meetings of the sub-committee shall be determined by the Committee.

(v) Any sub-committee shall retire on the date of the AGM provided that the authority of the sub-committee has not been revoked prior to that date.

## **7. PRESIDENT OF THE ASSOCIATION**

The office of the President of the Association will be appointed by the Committee biennially. Both the current and past members qualify for appointment to this office. The membership of the Association will be formally notified once the appointment is made to this office.

The office is an honorary position without management responsibilities. The President will be kept informed of, but cannot interfere with, the business of the Association. The commitment of the President will be to attend Historic Racing Car Association events and other events, as requested by the Committee, and to promote the Association.

If the President resigns during the term of office, the Committee will appoint an Interim President to the end of the retiring President's term of office. This interim appointment will be formally notified to the Members.

## **8. AMENDMENT TO THE RULES OF THE ASSOCIATION**

- (i) The Rules of the Association shall not be repealed, altered or new rules introduced other than at a duly convened General Meeting of the Association.
- (ii) Any member who wishes to propose a change to the Rules of the Association must forward written notice of the said proposed rule change to the Honorary Secretary. All proposed rule changes must be proposed and seconded by members of the Association and the name of the proposer and seconder must be included in the written notification of the proposed rule change. Provided that the foregoing conditions have been complied with, the proposed rule change shall be included in the agenda of the duly convened AGM or an EGM convened to transact that business.
- (iii) No resolution shall be deemed to have been passed unless it be carried by at least two-thirds of the members voting thereon.

## **9. GENERAL RULES**

- (i) Minutes shall be maintained of all resolutions and proceedings of the Committee Meetings, Sub-committee Meetings and each General Meeting of the Association. Minutes signed by the Chairman of the meeting at which they are confirmed shall be sufficient evidence of the facts stated therein.
- (ii) The Committee shall have the option to convene and conduct meetings by telephone provided that each Committee Member identifies themselves at the outset and also in relation to voting on any resolution considered at such meeting. Under General Rule 8 (i) Minutes will be maintained of all resolutions and proceedings of these meetings.
- (iii) Handicaps for all events should be published at least one hour before the event and available to all competitors in that event.
- (iii) The term "in writing" in these Rules shall include email and text communication.